

## **eVA Interface and Integration Design Team – Import/Export Group**

Meeting Minutes  
September 25, 2003

### **Opening:**

A meeting of the eVA import/export interface workgroup was called to order at 10:00 AM on 9/25/2003 in Richmond.

### **Present:**

Regina Baxter, DMHMRSAS (phone)	Andy Kmett, VCE (phone)
Jan Bond, DGS/DPS	Maria Hatcher, DGS
Richard Brough, DSS	Jim Roberts, DMHMRSAS (phone)
Martha Freeland, DMV (phone)	

### **A. Approval of Agenda**

The informal agenda:

- 1 – Implementation Status
- 2 – New Work
- 3 – Agencies Status
- 4 – Policy Questions

### **B. Approval of Minutes**

Previous meeting minutes reviewed.

### **C. Issues**

#### **Open Issues**

#### **Closed Issues**

### **D. New Business**

1. Implementation Status  
Nothing to report.
2. New Work.  
Nothing to report.
3. Production Status
  - DGS –
    - Holding Tank – DGS and AMS are working on finalizing the Functional design document. Maria is working on program to convert existing non-eMail orders into the format to be imported into the AMS external table, before the orders are imported into the Data Warehouse.
  - VDOT –
    - Representatives not present.
  - DMAS –
    - Representatives not present.
  - DSS –
    - Richard Brough had nothing new to report.
  - DMME –

\*\*\* Note: Minutes reflect discussions, not final decisions. A separate document will be provided with final decisions.

- Representatives not present.
  - ABC –
  - Representatives not present.
  - DOLI –
  - Representatives not present.
  - DEQ –
  - Representatives not present.
  - DCR –
  - Representatives not present.
  - VATECH –
  - Representatives not present.
  - UVA -
  - Representatives not present.
  - VCU -
  - Representatives not present.
  - DMHMRSAS–
  - Jim Roberts reported that Northern Virginia Training went live with the interface last week. There has been a delay with Western State Hospital due to the hurricane. Jim anticipates to start working with the agency next week. Northern Virginia Mental Health Institute will go live today.
  - JMU –
  - Representatives not present.
  - ODU –
  - Representatives not present
  - VCE –
  - Andy Kmett reported that they are still testing the export, but are making good progress. Anticipates to go live with the export within a month after training has been completed.
4. Agency General Status
- DMV –
- Martha Freeland reported that they are preparing test files and will start sending test files to BizTalk either tomorrow or Monday.
5. Policy Questions
- No new questions.

The next weekly interface meeting will be held on Thursday, October 2, 2003 at DGS in the ISS 9<sup>th</sup> floor conference room starting at 10:00 a.m. Please be prepared to give your agency's status on the import interface effort and problems if any.

#### **Open Action Items**

1. Find out if and how agencies will have access to the DGS Holding database. (Marion Lancaster)

*05/29/2003 DGS is not planning on giving agencies access to the DGS Holding database. DGS is actively working with AMS on the design to load "holding tank" data into the eVA data warehouse. Agencies will then be able to access that information through the normal data warehouse reporting process.*

#### **Closed Action Items**

Prepared by Maria Hatcher

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